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# Inventory Manager

Posted by Tajpur Investments Ltd

## Job Details

**Posting Date:** 04-Dec-2024

**Closing Date:** 24-Dec-2024

**Location:** Abbotsford

**Salary:** \$50.00 Per Hour

## Job Requirements

**Education:** High School

**Language:** English

**Years of Experience:** 1 year

**Vacancy:** 1

**Job Type:** Full Time

**Job ID:** YJ5425345

## Job Description

Job description:

Salary: \$50.00/Hourly

Job Type: Full-Time, Permanent

Start Date: As soon as possible

Language: English

Minimum Education: High School

Positions Available: 1

NOC Group: Inventory Manager

NOC Job Title: Inventory Manager

Job Location(s)

33406 South Fraser way

Abbotsford, British Columbia

V2S 2B5

Job Duties:

- Organize, plan, lead, oversee, and assess a department's activities and requirement for inventory.
- Oversee and counsel employees who work in buying, finance, security, records management, or other administrative services.
- Manage the organization's corporate governance and regulatory compliance processes.
- Record daily deliveries and shipments to reconcile inventory.

- Place orders to replenish inventory avoiding insufficiencies or excessive surplus.
- Evaluate suppliers to achieve cost-effective deals and maintain trustworthy relationships.
- Recruit, train and oversee training for the inventory management staff.
- Prepare inventory reports and keep them updated.

Requirement:

- Completion of High School is required.
- Post secondary education and/or minimum one year of experience in the field.

How to Apply:

email:tajpurinvestmentsltd@gmail.com