



# Gas Station Supervisor

**Posted by:** chevron gas station

**Location:** Smithers

**Salary:** \$36.60 Per Hour

**Job ID:** YJ1743696

**Posting Date:** 14-Aug-2025

**Expiry Date:** 03-Sep-2025

**Education:** high school diploma

**Language:** English

**Vacancies:** 1

**Experience:** 1 year

**Job Type:** Full Time

## Job Description

## **Responsibilities**

### **Tasks**

- Assign sales workers to duties
- Hire and train or arrange for training of staff
- Authorize payments by cheque
- Order merchandise
- Authorize return of merchandise
- Establish work schedules
- Sell merchandise
- Prepare reports on sales volumes, merchandising and personnel matters
- Resolve issues that may arise, including customer requests, complaints and supply shortages
- Organize and maintain inventory
- Supervise and co-ordinate activities of workers

### **Supervision**

3-4 people

**To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: [k.batra7777@gmail.com](mailto:k.batra7777@gmail.com)**

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