



# Retail Store Supervisor

**Posted by: Econo Liquor**

**Location: Edmonton**

**Salary: \$36.10 Per Hour**

**Job ID:** YJ6174351

**Posting Date:** 13-Nov-2025

**Expiry Date:** 12-May-2026

**Education:** Secondary (high) school graduation certificate

**Language:** ENGLISH

**Vacancies:** 1

**Experience:** 1 year

**Job Type:** Full Time

## Job Description

## Languages

English

## Education

Secondary (high) school graduation certificate

## Experience

1 year to less than 2 years

## On site

Work must be completed at the physical location. There is no option to work remotely.

## Responsibilities

### Tasks

Supervise staff (apprentices, stages hands, design team, etc.)  
Hire and train or arrange for training of staff  
Order merchandise  
Authorize return of merchandise  
Sell merchandise  
Prepare reports on sales volumes, merchandising and personnel matters  
Resolve issues that may arise, including customer requests, complaints and supply shortages  
Organize and maintain inventory  
Manage cash  
Conduct performance reviews  
Supervise office and volunteer staff

## Additional information

### Security and safety

Criminal record check

### Work conditions and physical capabilities

Fast-paced environment  
Work under pressure  
Attention to detail  
Combination of sitting, standing, walking  
Walking  
Sitting  
Standing for extended periods

### **Personal suitability**

- Client focus
- Efficient interpersonal skills
- Flexibility
- Organized
- Reliability
- Team player
- Dependability
- Initiative
- Judgement

To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: [amolkharaud@gmail.com](mailto:amolkharaud@gmail.com)

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