



# Retail Store Supervisor

**Posted by:** Econo Liquor

**Location:** Edmonton

**Salary:** \$36.10 Per Hour

**Job ID:** YJ6174351

**Posting Date:** 13-Nov-2025

**Expiry Date:** 12-May-2026

**Education:** Secondary (high) school graduation certificate

**Language:** ENGLISH

**Vacancies:** 1

**Experience:** 1 year

**Job Type:** Full Time

## Job Description

## **Languages**

English

## **Education**

Secondary (high) school graduation certificate

## **Experience**

1 year to less than 2 years

## **On site**

Work must be completed at the physical location. There is no option to work remotely.

## **Responsibilities**

### **Tasks**

Supervise staff (apprentices, stages hands, design team, etc.)

Hire and train or arrange for training of staff

Order merchandise

Authorize return of merchandise

Sell merchandise

Prepare reports on sales volumes, merchandising and personnel matters

Resolve issues that may arise, including customer requests, complaints and supply shortages

Organize and maintain inventory

Manage cash

Conduct performance reviews

Supervise office and volunteer staff

## **Additional information**

### **Security and safety**

Criminal record check

### **Work conditions and physical capabilities**

Fast-paced environment

Work under pressure

Attention to detail

Combination of sitting, standing, walking

Walking

Sitting

Standing for extended periods

## **Personal suitability**

Client focus  
Efficient interpersonal skills  
Flexibility  
Organized  
Reliability  
Team player  
Dependability  
Initiative  
Judgement

**To apply for this job vacancy, please send your resume along with a cover letter and a refrence letter from your previous employer to the following email: [amolkharaud@gmail.com](mailto:amolkharaud@gmail.com)**

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