



# Auto Repair Service Advisor

**Posted by:** Thibault Chevrolet Cadillac Buick GMC de Rouyn-Noranda Ltée

**Location:** Rouyn-Noranda

**Salary:** \$\$45,000–\$75,000 Per Year

**Job ID:** YJ3768681

**Posting Date:** 25-Feb-2026

**Expiry Date:** 24-Aug-2026

**Education:** Secondary (high) school graduation certificate

**Language:** French

**Vacancies:** 1

**Experience:** 3 years

**Job Type:** Full Time

## Job Description

Complete job description

Duration of employment: Permanent

Work language: French

Work hours: 42.5 hours per week

Learning:

Experience:

Learning

Certificate of graduation from secondary (high) school

Workplace

Car dealership

Activities

Respond to complaints or issues raised by consumers.

Respond to questions and provide clients with information.

Make arrangements for service billing.

Describe the kind of services provided and their prices.

Get paid.

Copyright

Respond to customers' questions and provide details.

Consult with customers to provide further assistance after the transaction.

Customer service professionalism

Determine the resources and requirements of the customer to suggest the best products or services.

Welcome clients.

Safety and security

Verify the authenticity of a driver's license.

Physical capabilities and working conditions

Paying close attention to details

A fast-paced setting

Individual appropriateness

Being on time

Focus on the client.

Effective communication abilities

Outstanding oral communication

Well-organized

The capacity to multitask

Rapid learner

Questions for screening

Do you have permission to work in Canada?

Are you able to begin work on the day specified in the job posting?

Have you worked in this field before?

Do you reside close to where you work?

Do you fit the job posting's linguistic requirements?

Experience

Three years to under five years

Advantages for health

advantages for people with disabilities

Health care strategy

Coverage of paramedical services

Financial advantages

Commission

Benefits of group insurance

Insurance for life

Pension scheme

RRSP stands for Registered Retirement Savings Plan.

Additional advantages

Plan for Deferred Profit Sharing (DPSP)

Parking is accessible for free.

Employer-funded education and training

Parking is available.

program for well-being

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