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CAR LEASING REPRESENTATIVE (NOC: 64100)

Posted by **Distinct Motors Inc.**

Job Details

Posting Date: 20-Sep-2024

Closing Date: 19-Mar-2025

Location: Elk Point

Salary: \$16.55 Per Hour

Job Requirements

Education: Secondary (high) school graduation certificate

Language: English

Years of Experience: Fresher (less than 1 year)

Vacancy: 2

Job Type: Full Time

Job ID: YJ5237091

Job Description

CAR LEASING REPRESENTATIVE (NOC: 64100)

Posted on September 12, 2024, by Distinct Motors Inc.

JOB DETAILS

Location

Elk Point, Alberta T0A 1A0

Salary

\$16.55 hourly / 40 hours per Week

Terms of employment

Permanent employment

Full time

Day, Evening, Morning, Weekend

Start date

Starts as soon as possible

Vacancies

2 vacancies

OVERVIEW

Languages

English

Education

Secondary (high) school graduation certificate

Experience

Experience an asset

Work setting

Automobile dealership

RESPONSIBILITIES

Tasks

- Operate computerized inventory record keeping and re-ordering systems
- Provide advice about merchandise
- Perform data entry
- Conduct sales transactions through Internet-based electronic commerce
- Greet customers and discuss type, quality and quantity of merchandise or services sought for purchase, rental or lease
- Maintain sales records for inventory control
- Prepare merchandise for purchase, rental or lease
- Prepare sales, rental or leasing contracts and accept cash, cheque, credit card or automatic debit payment
- Experience and specialization
- Type of product
- Automobile

ADDITIONAL INFORMATION

Personal suitability

Adaptability

Analytical

Efficiency

Hardworking

Integrity

Positive attitude

Quick learner

Dependability

Efficient interpersonal skills

Organized

Reliability

Accurate

Client focus

Initiative

Judgement

Ability to multitask

WHO CAN APPLY TO THIS JOB?

The employer accepts applications from:

- Canadian citizens and permanent or temporary residents of Canada.
- Other candidates with or without a valid Canadian work permit.

HOW TO APPLY

Direct Apply

By applying directly on Job Bank (Direct Apply)

By email

distinctmotors-careers@post.com